

**MINUTES OF THE  
GENERAL MEETING OF THE  
ALTONA COMPLEX NEIGHBOURHOOD CONSULTATIVE GROUP (ACNCG)  
HELD ON THURSDAY, 10<sup>th</sup> JULY 2014  
HOBSONS BAY CITY COUNCIL, CIVIC PDE ALTONA COMMENCING AT 6.00 PM**

**PRESENT:****ACNCG Resident Members**

Judy Hindle  
Max Kidd  
Margaret Kidd  
Troy Ryan

**Qenos**

Robert Berton  
Les Harman  
Greg Archer  
Kathryn McDonald

**Basf**

Rachael Elhay  
Con Georgantis  
Chris Gracias  
Matthew Wicking

**Council Representatives**

Mayor Cr Sandra Wilson  
Brendan Murphy  
Sarah Bartolo

**Dow**

Abdalla Hasna  
Pram Tan

**City West Water**

Ding Chan  
Muthu Muthukaruppan

**Worksafe**

Brian Moody

**1. WELCOME/APOLOGIES**

Mayor Cr Sandra Wilson welcomed everyone to the meeting.

Apologies: Greg Dow, Steffen Pederson, Cr Jason Price, Andrew Lake and Kimberley Foss.

**2. CONCERNS/COMMENTS FROM VISITORS**

Mayor Cr Sandra welcomed Troy to first ACNCG meeting. Troy moved to Altona six months ago from the eastern suburbs and has recently spoken with Alan Findlay regarding operations at Qenos. Troy has identified new smells and noise since moving to Charles Rd. Rob Berton invited Troy to site EMT's, more specific to Qenos. Troy noted difficult to attend due to work commitments.

**3. CONFIRMATION OF MINUTES FROM MEETING HELD 10<sup>th</sup> APRIL 2014.**

The minutes from the meeting held on Thursday, 10<sup>th</sup> April 2014 were confirmed as a true and accurate representation of the meeting.

**Moved:** Abdalla Hasna

**Seconded:** Judy Hindle

**CARRIED**

**4. MATTERS ARISING FROM THE MINUTES**

Both presentations actioned tonight (CWW & Qenos).

**5. CWW ALTONA RECYCLED PLANT PRESENTATION**

Muthu Muthukaruppan of CWW thanks ACNCG for invitation.

- Commissioned in 2012 however stopped supplying from April 2013 due to quality breaches.

- Quality of recycled water needs to satisfy strict quality requirements by Department of Health which CWW were breaching.
- Plant was maintained by Tedra.
- Tedra could not give assurance they could maintain reliable quality CWW were expecting.
- CWW made decision to take over from Tedra, contractual issues, period of 5 years remedial costs associated with breaking contract.
- CWW engaged expects in area to find if plant could produce quality.
- Found many issues with treatment plant and would not deliver quality.
- Commercial dispute delaying progress of project.
- CWW currently working to resolve issues and aim to deliver Oct 2014 if technical and contractual issues are resolved, dependant on factors beyond CWW control.
- Muthu appreciates those interested in project.
- Substitutes approx 3 billion litres of drinking water.

Judy Hindle commented that she respects CWW are achieving everything they can at this point however noted she has been involved with project since it was initiated in 1996, many commitments broken.

Muthu commented project was initially a secondary project. Delay due to plant upgrade and new technology being introduced to reduce salt, expensive process with many challenges.

Mayor Cr Sandra commented regarding communication to group, what practice and strategy did CWW have for communicating to the community without a consultative community?

**ACTION: Muthu to advise Ding of CWW for next meeting.**

## **6. COMPANY REPORTS**

### **Presentation - Qenos**

- Greg Archer Olefins Shift Team Leader is welcomed by Rob Berton.
- In 2010 recognised safety performance needed improvement, growing number of first and non treatment injuries at site due to lack of focus.
- Decided to initiate ways to empower employees to have own safety programs.
- Opportunity for workers to initiate 'Safety Day'.
- 22<sup>nd</sup> September dedicated to 'Safety Day'.
- Lots of positive feedback.
- Key for each workgroup was to take responsibility and ownership in their activity and get involved.
- Ideas since programs
  - Hazard spot walks
  - Guest speakers e.g. ear protection
  - Mobile bill boards
  - Use of speed camera – assist workers recognise their speed limit
  - Refresh take 5 system
  - Presentations
  - Safety slogans
  - Fall arrest demonstration – equipment onsite
  - Overall displayed representing injuries in control room. Confronting to many workers
  - Housekeeping - ensure everything is safe
  - Competitions - Hazard spotting (not wearing gloves, ear protection etc)
  - Crosswords/posters
  - Meetings – Leadership team give talks on different subjects
  - Idea was to get people talking, events memorable and still talked about

## **6.1 QENOS**

Rob Berton from Qenos – Update since April 2014:

### **Activities & Community Communications**

- April EMT meeting held.
- SHE Excellence Awards presentation.
- Community engagement – Qenos sponsored Hobsons Bay Community fund.
- Melbourne Chambers of Commerce – best practice meeting with other companies.
- 1 odour complaint 1<sup>st</sup> July Altona storm pond – Have EIP item from ACNCG meeting in 2013 regarding storm pond, actions to manage odour part of review process.

EPA – Nil issues

CWW – New Resins Trade Waste Agreement issued 30<sup>th</sup> May 2014. Storm pond extended from 2200 to 5500kl.

Worksafe – Satisfactory June follow up audit on procedural management. Worksafe advised of small fire on furnace on 5<sup>th</sup> June, small crack. Activated emergency response. MBF called. Furnace shut down. Routine reporting to Worksafe.

### **Revamp Project**

Benefits delivered:

- Increased production
- Reduction green house emissions
- Increased energy and water efficiency
- Reduction in flaring

### **Worksafe**

Conducted two site visits during period to follow up actions arising from 2013. Worksafe satisfied with process and continue to monitor. One incident notified to Worksafe regarding small fire. Qenos undertook their own investigation, no follow required by Worksafe.

### **CWW**

Resins and Olefins currently compliant with Trade Waste Agreement. No non-compliance since incident in January 2014. Currently finalising report for breach that occurred in January.

## **6.2 DOW**

Abdulla from Dow update since April 2014:

- EMT in June - Focus on annual remediation update.
- Safety Performance – 1 injury to report.
- Environmental Performance – 1 incident – Spill contained onsite.
- EPA & HBCC activity – No activity.
- CWW – Trial sulphuric acid to treat wastewater, successful. Discharge criteria set by CWW.
- Worksafe – No activity. Continuing to work with analyst regarding over-site report.
- Dow's head office relocated from Altona to CBD Melbourne in May.

### **Spill Review**

- 657 incident free days
- Wed 18<sup>th</sup> June 2pm however reported on Thurs 26<sup>th</sup> June.
- Approx 80kg of contaminants in wastewater overflowed onto ground.
- Occurred while operations team conducted safety interlock trip testing.
- Emergency cooling system activated during test, team expected this to activate.
- Valve opened when trip activated causing pits to flood, open for 10 minutes, no off site leakage or soil contamination.
- Isolated and cleaned up.

### Causes

- Inadequate understanding of how to operate emergency cooling supply valve in test.
- No procedure for isolating this safety system.
- Plant draining system not capable of removing flow from firewall quick enough.
- System not adequate to contain/ remove flow quickly.

### Injury Review

- Wed 18<sup>th</sup> June, 10.30am.
- Injury to contract worker from Toll.
- Strap on truck got stuck on side gates of trailer
- Contractor pulled strap towards himself in an attempt to dislodge hook.
- Hook released and hit him in head.
- Suspected concussion and transferred to Alfred hospital, released hour later.
- Contractor not wearing hard hat.

### Causes

- Altona warehouse personal protective equipment requirements did not include hard hats.
- Driver pulled on strap towards himself.
- Driver was required to throw straps over trailer due to older trailer design.

### Corrective Actions

- Immediate required hard hats in warehouses.
- Transport company and Dow to improve hazard awareness communications for truck drivers in Altona.

Margaret Kidd asked why Dow's Head Office moved to CBD.

Abdulla replied it was corporate decision, extent of Abdulla knowledge.

### **Worksafe**

Not present last meeting however did conduct annual inspection late March, some recommendations for improvement, no enforcement required, continue to monitor future visits. No incident reports.

### **CWW**

Currently compliant in Trade Waste Agreement. TWA due for renewal in November 2014. Negotiations will commence soon.

## **6.3 BASF**

Rachael Elhay from Basf update since April 2014:

- First EMT for year held 1<sup>st</sup> week of July.
- Undertook air testing of thermal oxidiser in June as required by EPA Licence.
- Sampling successful, awaiting results.
- CWW - 7<sup>th</sup> May – A breach in Total Oxidised Sulphur, holding waste in effluent tanks too long. Bacteria was breaking surfactant to form sulphates.
- Worksafe (2 PIN's issued 11<sup>th</sup> April 2014) due to Basf Transformation Process
- PIN 1 – Operators required to be up-skilled. Related to implementing training according to designated schedule.
- PIN 2 – Conducted 'out of hours control room risk assessment'. PIN requires implementation of corrective action against schedule.
- Notifiable Incident – No injury, wheel from forklift came off. Contractor replaced rims and tyres. All forklifts on site tagged.
- 3 odour complaints – 17/3, 1/5 and 25/5. Received from Qenos. Accepted complaints due to wind direction. Revealed blow down seals source of odour. Implemented immediate measure which was repacking seals. Will reinstate permanent seals during shut down.

- Yearly review of utilities, since last ACNCG meeting:
  - Higher gas use in May due to faulty meter reading, due to boiler use, change of contractors also, since changes there has been improvement.
  - Electricity – better use due to weather conditions.
  - Water – Satisfactory compared to monthly and yearly use comparison.
  - Effluent on the increase, higher rainfall.

Margaret Kidd commented that Rachel Elhay should be very proud of her efforts. Great credit to Rachael the way she has administered and kept things operating.

### **Worksafe**

Sited conducted in April to follow up on provisional improvement notice issued by Worksafe OH&S representative in relation to the provision of training. Inspector attended site, made enquiries and PIN later withdrawn. Whilst making enquires inspector during visit issued two improvement notices to Basf indicated non compliance under OH&S Act in relation to training of operators and out of hours control room operations. Follow up visit conducted in June.

Forklift incident reported to Worksafe. Basf took correction action to have forklift serviced, no enforcement action taken, ensure Basf have a good maintenance plan.

### **CWW**

BASF currently compliant with Trade Waste Agreement. Minor TOS breach in May 2014.

## **7. HOBSONS BAY CITY COUNCIL**

Brendan Murphy from the Council updated members as follows:

- No contact with John Lucas from Innova since last meeting. Plans still need to be submitted for approval. Permit issued May 2013, has two years to commence. Unless extension of permit, project must commence 1st May 2015.
- Inland port (land broken in two areas either side of Modal Place, 20ha and 27ha).
- Salta Constructions has one section of land (27ha), to be developed in 5 stages.
- Maersk a road freight distribution company opened 1<sup>st</sup> stage last week, entirely road based, and no connection to national rail line.
- Salta permit had condition to commence 4 years from permit being issued. The development commenced within that period.
- Salta has ten years to complete five stages.
- SCT has other land section (20ha), about to commence filling of land, permit to commence, until June 2018 to complete that development.
- Burns Rd land – unserviced subdivision comprising of 500 lots, effectively residential size lots, Council currently in process of developing strategy on how land will be redeveloped. Factsheet link below.

[http://www.hobsonsbay.vic.gov.au/files/a4570b39-5377-46e3-956b-a1a10097b6dc/Burns\\_Road\\_Industrial\\_Estate\\_Fact\\_Sheet\\_2\\_March\\_2013\\_FINAL.pdf](http://www.hobsonsbay.vic.gov.au/files/a4570b39-5377-46e3-956b-a1a10097b6dc/Burns_Road_Industrial_Estate_Fact_Sheet_2_March_2013_FINAL.pdf)

- 33 Jordan Close – Current applications for 3 warehouse distribution, under consideration, plans will be available on Greenlight.
- Judy questioned the protective fauna. Brendan commented permit issued for native vegetation removal on part of land. Available on Greenlight.
- Maidstone St – Application for a dangerous goods store, light on information, in process of seeking information from applicant, unable to elaborate. Awaiting further information.
- Two development proposals likely to be of interest to ACNCG group, have not been formally lodged, will updated next meeting.
- Grieve Pde – Warehouse development approved.

- Greenlight link regarding warehouses next to Qenos (buffer zone).

### [3 Warehouse Development - 33 Jordan Close Altona.](#)

[https://greenlight.e-vis.com.au/hbcc/public/main.aspx?frm=uc\\_applicationDisplay\\_Open.ascx&appTypeId=1&mlid=103&AppId=182872](https://greenlight.e-vis.com.au/hbcc/public/main.aspx?frm=uc_applicationDisplay_Open.ascx&appTypeId=1&mlid=103&AppId=182872)

## **8. COMMUNITY COMPLAINTS**

Les reported on complaints received from April through to June:

17 <sup>th</sup> April 2014	8.40am	Linnet St, Chemical/plastic odour – Not detected upon investigation, unlikely to be complex, source unknown
25 <sup>th</sup> April 2014	8.15am	Linnet St, Chemical/plastic odour – Not detected upon investigation, unlikely to be complex, source unknown
25 <sup>th</sup> April 2014	6.00pm	Linnet St, Chemical/plastic odour – Not detected upon investigation, unlikely to be complex, source unknown
5 <sup>th</sup> May 2014	5.30am	Linnet St, Paint thinner odour – Not detected upon investigation, unlikely to be complex, source unknown
5 <sup>th</sup> May 2014	6.30am	Linnet St, Paint thinner odour – Not detected upon investigation, unlikely to be complex, source unknown
12 <sup>th</sup> May 2014	6.30am	Linnet St, Paint thinner odour – Not detected upon investigation, unlikely to be complex, source unknown
12 <sup>th</sup> May 2014	8.46am	Linnet St, Paint thinner odour – Not detected upon investigation, unlikely to be complex, source unknown
16 <sup>th</sup> May 2014	7.30am	Linnet St, Paint thinner odour – Not detected upon investigation, unlikely to be complex, source unknown
16 <sup>th</sup> May 2014	10.33am	Linnet St, Paint thinner odour – Detected upon investigation, unlikely to be complex, source unknown
18 <sup>th</sup> May 2014	10.40am	Linnet St, Paint thinner odour – Not detected upon investigation, unlikely to be complex, source unknown
18 <sup>th</sup> May 2014	12.00pm	Linnet St, Paint thinner odour – Not detected upon investigation, unlikely to be complex, source unknown
19 <sup>th</sup> May 2014	6.30am	Linnet St, Paint thinner odour – Not detected upon investigation, unlikely to be complex, source unknown
28 <sup>th</sup> May 2014	8.55am	Brook Drv, Chemical odour – Not detected upon investigation, unlikely to be complex, source unknown
13 <sup>th</sup> June 2014	10.23pm	Bracken Grv, Sweet perfume odour – Not detected upon investigation, outside complex
19 <sup>th</sup> June 2014	4.00am	Bracken Grv, Chemical odour – Not detected upon investigation, unlikely to be from complex, source unknown
26 <sup>th</sup> June 2014	6.00pm	Finley Rd, Strong petrochemical odour - Odour consistent with Olefins storm pond as confirmed upon investigation, inside complex

Troy Ryan commented great to see how information is recordable and taken seriously. Rob Berton noted it is more of a challenge due to more industry in the area in past 20 years. Les commented due to strong winds odours can travel several kilometres, sometimes 4 or 5kms.

## **9. GENERAL BUSINESS**

### **ACNCG Website**

- Website in test mode, available on Chrome Google.
- Members commented ACNCG very small on home page.
- Under each company profile, suggestion to provide link to actual website.
- Events page – Agenda will be available from this page, previous minutes, Chronicle etc will be available on this page.
- Complaints to be available to view on website.
- Can register to receive new complaints, notifiable events etc.
- Possibility for CCW, EPA and Worksafe to be added to company profiles to discuss their involvement in ACNCG.
- Hope to be live in August.
- HBCC to provide spiel to Les to add to website.

### **Magnets**

- Range of emergencies available on magnet municipality may need to respond too. Hazard materials, accident, fire, extreme weather etc.
- Fridge magnet a tear off can place on fridge while other detailed information can be used as a reference point.
- Issue with rates notice.
- Came quite late to ACNCG for input however major companies were given opportunity to respond, changes were made.
- Magnet could not be specific to ACNCG, must be relevant to all communities/ neighbourhoods concerning Mobil etc.
- Judy commented it was too 'wordy', graphics more reliable, especially for children.
- Judy also questioned whether people would remember what they read if an incident happened two years from now.

## **NEXT MEETING**

The next meeting will be held on 13<sup>th</sup> Thursday, November 2014.

With no further business, Mayor Cr Wilson declared the meeting closed at 8.28pm.

## **10. CLOSE OF GENERAL MEETING: 8 28 PM**

**Annual General Meeting Declared Open at 8.29.**

## **11. HANDOVER OF AGM CHAIR**

Brendan welcomed everyone to the meeting.

## **12. CONFIRMATION OF MINUTES OF THE AGM HELD ON 11<sup>th</sup> JULY 2013**

The Minutes of the Altona Complex Neighbourhood Consultative Group Annual General Meeting held on Thursday, 11<sup>th</sup> July 2013 be confirmed as a true and accurate record of the meeting.

**Moved: Judy Hindle**  
**Seconded: Rob Berton**

**CARRIED**

### **13. NOMINATIONS FOR ELECTED MEMBERS – RESIDENTS**

The following members were re-nominated:

Judy Hindle (Deputy Chair)  
Paul Cassar  
Max Kidd  
Margaret Kidd

Kimberley Foss  
Steffen Pedersen  
Troy Ryan

**Moved: Judy Hindle**  
**Seconded: Abdalla Hasna**

**CARRIED**

### **14. NOMINATIONS FOR APPOINTED MEMBERS AND SUB-COMMITTEES**

#### **14.1 APPOINTED MEMBERS**

##### **Hobsons Bay City Council**

Cr Sandra Wilson, Chairperson  
Brendan Murphy (Manager Planning, Building & Health Services)  
Sarah Bartolo (Minutes Secretary)

Cr Jason Price, Proxy Delegate

##### **Qenos**

Andrew Lake

##### **DOW**

Patrick Pedrotti

##### **Worksafe**

Brian Moody

##### **BASF**

Iwona Wlodarczyk

##### **EPA**

Chris Bydder

##### **CWW**

Ding Chan

**Moved: Judy Hindle**  
**Seconded: Abdalla Hasna**

**CARRIED**

##### **The Chronicle Sub-committee:**

Editor – Les Harman  
Margaret Kidd  
Max Kidd  
Judy Hindle

Kimberley Foss  
Steffen Pedersen  
Troy Ryan

**Moved: Judy Hindle**  
**Seconded: Rob Berton**

**CARRIED**

### **15. INVITE RESIDENTS TO COMMENT ON PAST YEAR AND GROUP'S FUTURE DIRECTION**

Judy commented that it was great working with all those involved in ACNCG, have come long way, new website, odour audits more successful each year, EMT been more achievable. Judy also asked if companies could ensure their documentation for the agenda is received on time. Sarah noted next Agenda will be available on website, email notification will be sent advising when uploaded.

#### **The AGM was closed at 8.44 pm**

With no further business, Brendan declared the meeting closed.

### **16. CLOSE OF MEETING: 8.44pm**